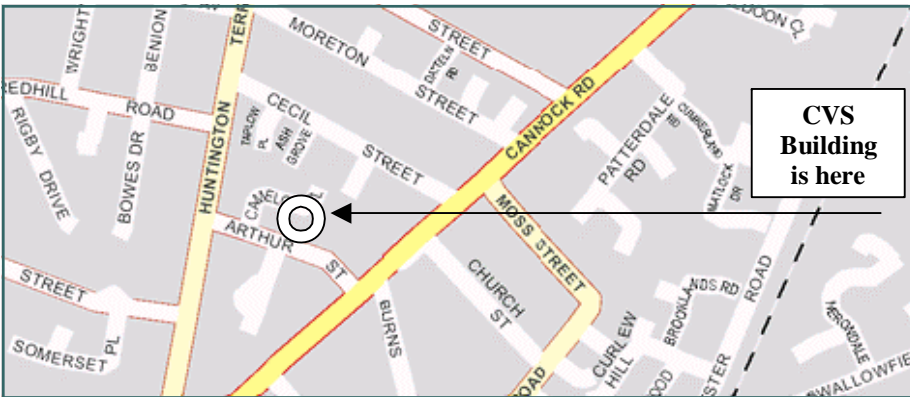


How to find us:

**Chase CVS
CVS Buildings
Arthur Street
Chadsmoor
Cannock
Staffs
WS11 5HD**

Opening Hours

Monday to Thursday 9:00am - 4:30pm
Friday 9:00am - 4:00pm



Tel: 01543-500404
Fax: 01543-500406
Email: enquiries@chase-cvs.org.uk
Website: www.chase-cvs.org.uk

Chase CVS is a
Company Limited by Guarantee - Registration N° 5589693
and a
Registered Charity - Registration N° 1113065

Supported by:



CHASE COUNCIL FOR VOLUNTARY SERVICE



A member of 
www.communitiestogether.org.uk

Promoting the Third Sector....

The Chase Council for Voluntary Service was established in 1996 as an unincorporated association and registered charity. From the end of March 2006 the organisation has registered as a company limited whilst still retaining its charity status.

The main functions of the Chase Council for Voluntary Service are:

- ➔ **Development** of both new and existing voluntary groups by responding to the needs of both the voluntary sector and the community at large.
- ➔ **Support** of local groups by way of providing office services and advice on various subjects.
- ➔ **Representation** of local voluntary and community groups views at local levels in both central Government initiatives and local Government strategies.
- ➔ **Liaison** between both voluntary organisations and voluntary and statutory agencies by developing networking opportunities and forums.
- ➔ **Partnership**, supporting the development of key partnerships in Cannock Chase and encouraging the voluntary and community sector to become involved in partnership work.

The CVS provides management of the CVS buildings, the main reception, located within, offers assistance with enquiries and requests from community and voluntary organisations.

Chase CVS Membership

Annual membership is £12.00. Members can benefit from reduced rates for facilities and services provided by Chase CVS. There is also the option for members to nominate a representative to the CVS Board, in compliance with CVS Memorandum and Articles of Association.

(please note that all members are liable to contribute the sum of one pound (£1) in the (unlikely) event of the organisation entering into receivership.

CVS Staff:

Kent Parson	Chief Officer
Bev Molloy	Community Development Manager
Pat Stevens	PA to Chief Officer
Alison Cotterell	Finance Officer
Clare Matthews	Administrative Assistant
Maureen Brown	Information Officer
Caroline Bradford	Community Liaison Officer
Natalie Mahon	Administrative Assistant
Philippa Carr	Connecting Communities Project Co-ordinator
Joanne Bridgeman	Administrative Assistant
Chris Wright	Community Link Worker
Tina Hunt	Community Link Worker Support
Joanne Manton	Community Link Worker Support
Kate Bainbridge	Home Comforts Project Manager
Samantha Brass	Home Comforts Project Assistant
Donna Crowley	Home Comforts Volunteer Co-ordinator
Tim Bainbridge	Home Comforts Project Worker
Rob Farmer	Home Fire Risk Check Worker
Chris Carter	Home Comforts Administrative Assistant
Elle Litchfield	Home Comforts Administrative Assistant
Sam Ingram	Home Fire Risk Check Marketing Worker
David Kitchen	Home Comforts Project Worker
Adam Mitchell	Home Comforts Project Worker
James Aston	Home Comforts Website/catalogue Maintenance Worker
Nicola Mucklow	Toy Library Assistant (Early Years)
Kelsey Lintern	Volunteering Development Officer
Adam Jackson	Volunteering Research Assistant
Jane Reynolds	Youth Volunteer Advisor (SCVYS)
Lucy Cox	Volunteering/Chase PAIRs Administrative Assistant
Myra Rathbone	Cleaner

CVS Management Committee:

Ken Jackson - Chairperson	Frank Allen - Vice Chair
Paul Beasley - Treasurer	
Cllr Muriel Davies	Heather Preece
Dave Martin	Jan Wilson
Elaine Nelmes	Bob Todd
Angela Jones	David Wilkinson
	Cllr Wendy Yates
	Joyce Forshaw
	Martin De Ridder

CVS Tenants include:

ASIST - Early Years Children's Centre - Miners' Advice Centre - Toy Library

CHASE CVS SERVICES



Community Transport

Helping resolve mobility problems for individuals without transportation of their own. Doctor, Dentist, Hospital appointments or visiting loved ones in hospital? This service could help.

(Minimal charge may apply)

To find out more contact:

Jo Bridgeman

Administrative Assistant

Tel: 01889-584843

Email: transport@chase-cvs.org.uk

HOME COMFORTS

The Clean Green Recycling Scheme

A furniture reuse project that receives and re-houses donated items of furniture.

General enquiries contact:

Tel: 01543-467555

Email: hcadmin@chase-cvs.org.uk

*Don't bin it
- Recycle -*

*your unwanted furniture may help
others less fortunate*

Staffordshire & Stoke-on-Trent Consortium of Infrastructure Organisations

Infrastructure organisations provide capacity building support to voluntary and community organisations (VCOs); they represent VCO interests and provide a voice for VCOs in policy making. They facilitate joint working between VCOs and across sectors.

The organisations that form SCIO have approved the Infrastructure and Investment Plan for Staffordshire and Stoke-on-Trent and are now working together, with funding from DEFRA and the Home Office Active Communities Unit, to implement the plan. Whilst at present, SCIO represents an informal coalition, the intention is for it to become the infrastructure consortium for Staffordshire's Voluntary and Community Sector. In the short time it has been in existence, SCIO has engaged with many of the partners who need to be involved, and aims to become a fully inclusive body that can deliver strong, appropriate and efficient infrastructure services across Staffordshire and Stoke-on-Trent.

Find out more about SCIO at:

www.communitiestogether.org.uk



Voluntary and Community Learning in
Stafford and Cannock Chase.

Tel: 01785-279930

Email: sbadmin@sdvs.org.uk

To see details of training opportunities visit:

www.communitiestogether.org.uk/index.php?q=skillbase



*Not on the list?
Don't be afraid to ask,
we may be able to
help.*

Facilities and Services

Newsletter and E-Bulletin

The quarterly newsletter, Chase Vision, and a monthly e-bulletin are produced and distributed by Chase CVS.

Website

Visit the Chase CVS website at **www.chase-cvs.org.uk**

Supporting Voluntary and Community Groups with

Funding Advice

Directories of Grant Making Trusts, together with Grant Finder software are available to identify potential funding sources.

Reference Library

A comprehensive reference library has been established enabling access to advice and information.

Information Database

The Communities Together website contains a searchable database of services provided by the voluntary and community sector across Staffordshire.

Visit: **www.communitiestogether.org.uk**

Room and Equipment Hire

Room and equipment hire are available for voluntary and community groups to access and include:

- ⇒ Meeting/Training Rooms
- ⇒ Kitchen facilities
- ⇒ TV and Video
- ⇒ Overhead Projector and Screen
- ⇒ Display Boards
- ⇒ Flip Chart and Easel
- ⇒ PowerPoint Projection equipment
- ⇒ Access for people with disabilities



Office Services

A range of office services are also available to voluntary and community groups including:

- ⇒ Leaflet and Poster design and production
- ⇒ Laminating (ID badges, Posters etc), Guillotine, Comb Binding
- ⇒ Colour Printing and Scanning
- ⇒ Fax Service
- ⇒ Photocopying
- ⇒ Payroll Services
- ⇒ Typing Service

Community Development Service

Offers support and guidance to voluntary and community groups, both existing and new ventures as follows:

- Group Health Checks (identification of group needs)
- Managing Your Group
- Constitutions and other Governing Documents
- Developing a Code of Governance
- Writing Policies and Procedures
- Insurances
- How to locate and Apply for Funding (inclusive of Grant Finder searches)
- Needs Analysis for Project Work
- Partnership Working
- Networking and Training Opportunities
- Registering as a Charity and/or as a Company Ltd by Guarantee
- Project Development
- Business Plans
- Budgeting and Accounts
- Quality Standards
- Monitoring and Evaluation
- Information, Publicity and Promotion
- Ongoing Development and Support



Tel: 01543-500404

Beverly Molloy
Community Development Manager
Email: bevmolloy@chase-cvs.org.uk

Maureen Brown
Information Officer
Email: enquiries@chase-cvs.org.uk

Community Liaison Service

The voluntary and community sector plays an important role within the local community through its provision of short term preventative support. This support helps to improve the quality of life for many people living within the local area.

We run local monthly network meetings which give voluntary and community groups the opportunity to meet others working in the community as well as access to information and guest speakers.

The aim of the Community Liaison Project is to work in partnership with those groups who provide activities and services within the surrounding locality. Working together we can support vulnerable people within the area by raising awareness of the full range of services available in the community.

If you would like to be a part of a local network or need support in setting up a new community group contact:

Caroline Bradford
Community Liaison Officer
Tel: 01889-584843
Email: carolinebradfordt@chase-cvs.org.uk



Connecting Communities

Supporting Resident Champions in the Etching Hill, Slitting Mill and Springfields areas of Rugeley together with areas of Chadsmoor and Hednesford.

If you would like to find out more about the role of Resident Champions or are interested in becoming one yourself, please contact:

Philippa Carr
Community Communities
Project Co-ordinator
Tel: 07961-444166
Email: philippacarr@chase-cvs.org.uk



Domestic Violence

Chase PAIRs

This is the Domestic Violence Forum for the area, a multi-agency partnership consisting of around 30 statutory and voluntary agencies who are committed to the reduction of domestic abuse.



The key objectives of PAIRs is to raise awareness of ALL aspects of domestic abuse. It is important that women experiencing domestic abuse can see that it is unacceptable, that they are not to blame and that help and support is available for them and their children. For more information contact:

DV Forum
Tel: 01543-500050 Email: chasepairs@chase-cvs.org.uk

Community Link offers a range of services for parents/carers with children under the age of four, including:

- Volunteering (Train to become a volunteer)
- Open House (Bite size tasters from Cake Decorating or basic DIY to computer courses)
- Return to Work (A tour of available facilities for parents with small children)



Tel: 01543-578977
Chris Wright
Community Link Worker
Email: chriswright@chase-cvs.org.uk

Tina Hunt
Community Link Support Worker
Email: tinahunt@chase-cvs.org.uk

Joanne Manton
Community Link Support Worker
Email: joannemanton@chase-cvs.org.uk

Volunteering

Cannock Chase & South Staffordshire Volunteer Centre

If your organisation has a volunteering vacancy or if you would like to offer your services as a volunteer the contacts are:

Kelsey Lintern - Volunteering Development Officer
Email: kelseyintern@chase-cvs.org.uk

Jane Reynolds - Youth Volunteer Advisor (SCVYS)
Email: jane.reynolds@staffordshire.gov.uk

Adam Jackson - Volunteering Research Assistant
Email: adamjackson@chase-cvs.org.uk

Lucy Cox - Administrative Assistant
Email: voladmin@chase-cvs.org.uk

Telephone contact for all is: 01543-500404